

# Public Document Pack



South Northamptonshire Council

**Committee:** Joint Commissioning Committee  
**Date:** Wednesday 29 November 2017  
**Time:** 9.00 am  
**Venue:** The Forum, Moat Lane, Towcester, NN12 6AD

## Membership

Councillor Ian McCord (Chairman)	Councillor Barry Wood (Vice-Chairman)
Councillor Anthony S. Bagot-Webb	Councillor Phil Bignell
Councillor Rebecca Breese	Councillor Roger Clarke
Councillor Mike Kerford-Byrnes	Councillor Chris Lofts
Councillor D M Pickford	Councillor Barry Richards
Councillor Dan Sames	Councillor Nicholas Turner

## AGENDA

1. **Apologies for Absence and Notification of Substitutes**
2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. **Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

4. **Chairman's Announcements**

To receive communications from the Chairman.

Cherwell District Council  
Bodicote House  
Bodicote  
Banbury  
Oxfordshire  
OX15 4AA

South Northamptonshire Council  
The Forum  
Moat Lane  
Towcester  
Northamptonshire  
NN12 6AD

[www.cherwell.gov.uk](http://www.cherwell.gov.uk)

[www.southnorthants.gov.uk](http://www.southnorthants.gov.uk)

**5. Minutes (Pages 1 - 4)**

To confirm as a correct record the Minutes of the meeting held on 16 November 2017.

**6. Urgent Business**

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

**7. Exclusion of the Public and Press**

The following item of business contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

**8. Management Restructure: Interviews, if any, for the Posts of Executive Directors**

Please note that any applications will follow as the closing date is after agenda publication. Information will only be circulated to Committee members.

## **Information about this Meeting**

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

### **Apologies for Absence**

Apologies for absence should be notified to [natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
[natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk), 01295 221589

**Yvonne Rees**  
**Chief Executive**

Published on Tuesday 21 November 2017

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# Agenda Item 5

## Cherwell District Council and South Northamptonshire Council

### Joint Commissioning Committee

Minutes of a meeting of the Joint Commissioning Committee held at The Fourm, Moat Lane, Towcester, Northamptonshire NN12 6AD, on 16 November 2017 at 2.00 pm

- Present: Councillor Ian McCord (Chairman)  
Councillor Barry Wood (Vice-Chairman)
- Councillor Anthony S. Bagot-Webb  
Councillor Phil Bignell  
Councillor Roger Clarke  
Councillor Mike Kerford-Byrnes  
Councillor Chris Lofts  
Councillor D M Pickford  
Councillor Barry Richards  
Councillor Nicholas Turner
- Substitute Members: Councillor Peter Rawlinson (In place of Councillor Rebecca Breese)  
Councillor Richard Mould (In place of Councillor Dan Sames)
- Apologies for absence: Councillor Rebecca Breese  
Councillor Dan Sames
- Officers: Yvonne Rees, Chief Executive  
Hedd Vaughan Evans, Transformation Project Manager  
Claire Cox, Team Leader - Human Resources & Organisational Development  
Natasha Clark, Interim Democratic and Elections Manager

#### 36 **Declarations of Interest**

There were no declarations of interest.

#### 37 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

#### 38 **Chairman's Announcements**

There were no Chairman's announcements.

39 **Minutes**

The minutes of the meeting of the Committee held on 11 October 2017 were agreed as a correct record and signed by the Chairman,

40 **Urgent Business**

There were no items of urgent business.

41 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

42 **Final Business Case - Management Restructure**

The Chief Executive submitted exempt report which set out the final proposal for the management restructure following staff consultation and sought approval for the recommended management structure.

The Chief Executive gave an overview of the final structure. Councillor Bignell, Chairman of the Joint Councils Employee Engagement Committee (JCEEC), advised the Committee that JCEEC had supported the proposed structure, subject to a minor amendment to one of the job titles, and recommended it be approved by the Joint Commissioning Committee.

**Resolved**

- (1) That, having given due consideration, the responses to the consultation process with the affected staff and trade union representatives and from the Joint Councils Employee Engagement Committee be noted.
- (2) That the final business case for the management restructure and the commencement of recruitment to the new posts, on the pay, terms and conditions as set out in the exempt annex to the Minutes (as set out in the Minute Book) be approved
- (3) That it be noted that the Cherwell District Council (CDC) Executive on 6 November 2017 and the South Northamptonshire Council (SNC) Cabinet on 13 November 2017 considered and approved a report to delegate to the Joint Commissioning Committee (JCC) authority to approve the financial implications of the business case.

- (4) That the rationale for proposed changes to statutory officers (Section 151 Officer and Monitoring Officer) as set out in the exempt annex to the Minutes (as set out in the Minute Book), subject to successful recruitment of candidates to the relevant roles and approval of proposed changes at a Council meeting at CDC and SNC be endorsed.
- (5) That responsibility for implementation of the business case, including determination of any voluntary redundancy requests received, any compulsory redundancies as a result of the implementation process, requests for early or voluntary retirement, notice periods and other related matters be delegated to the Chief Executive.
- (6) That it be noted that those postholders in-scope of the business case were declared at risk at the JCC meeting on 11 October 2017.

The meeting ended at 2.30 pm

Chairman:

Date:

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